

**United States Bankruptcy Court
District of South Dakota**



**Charles L. Nail, Jr.
Clerk**

United States Courthouse
400 South Phillips Avenue, Room 104
P.O. Box 5060
Sioux Falls, South Dakota 57117-5060
Telephone: (605) 330-4541
Fax: (605) 330-4548

Divisional Office
Federal Building and U.S. Post Office
225 South Pierre Street, Room 203
Pierre, South Dakota 57501-2463
Telephone: (605) 224-6013
Fax: (605) 224-9808

reply to: Sioux Falls

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REMINDER

JUDICIAL CONFERENCE POLICY ON PRIVACY AND PUBLIC ACCESS TO COURT ELECTRONIC FILES

At its September 2002 session, the Judicial Conference approved proposed amendments to the Federal Rules of Bankruptcy Procedure and the Official Bankruptcy Forms that will implement the conference policy on privacy and public access to electronic court files. Barring Congressional action, these amendments will take effect **December 1, 2003**.

Rule 1005 will permit the debtor to list only the last four digits of the debtor's social security number on the petition. Where applicable, however, the debtor must still list the debtor's full employer identification number on the petition.

Rule 1007(f) will require the debtor to submit to the Clerk a verified statement of the debtor's full social security number. This statement will not be filed in the case and will not become part of the Court record.

Rule 2002 will require the Clerk to include the debtor's full social security number on the section 341 meeting notice sent to creditors, but not on the copy of the section 341 meeting notice that becomes part of the Court record.

Official Forms 1, 3, 5, 6, 7, 8, 9, 10, 16A, 16C, and 19 will be amended to conform to the privacy-related amendments to Rules 1005, 1007, and 2002. The revised forms will also permit the debtor to list only the last four digits of account numbers and disclose only limited personal identification information regarding the debtor and the debtor's family.

Filers (not the Clerk) are responsible for redacting Social Security numbers and other personal identifiers in documents filed with the Court.

Additional information regarding the new privacy requirements is available on the Judiciary's website at www.uscourts.gov (click on "Federal Rulemaking") and on the Court's website at www.sdb.uscourts.gov.