

ATTORNEY FILING GUIDE
CHAPTER 13 - SEQUENCE OF DOCUMENTS
Revised: November 1, 2011

1. Voluntary Petition
Exhibit D to Official Form 1
Summary of Schedules
Statistical Summary
Schedules A - J
Declaration Concerning Debtor's Schedules
Statement of Financial Affairs
Statement of Current Monthly Income and Calculation of
Commitment Period and Disposable Income (OF22C)
2. Certificate of Credit Counseling.
3. Attorney Disclosure of Compensation.
4. Employee Income Records.
5. If new case was not opened via case upload, the Mailing List of Creditors must be uploaded to CM/ECF.
6. Filing fee of **\$281**.
7. Chapter 13 Plan (including the Liquidation Analysis) and Certificate of Service (on all creditors) are due within 15 days of the filing of the petition.
8. Debtor's Certification of Completion of Postpetition Instructional Course Concerning Personal Financial Management - OF23. Due before the last payment date under debtor's plan.