

ELECTRONIC FILING GUIDE
CHAPTER 12 INDIVIDUALS - SEQUENCE OF DOCUMENTS
Revised: May 16, 2016

1. Voluntary Petition for Individuals Filing for Bankruptcy
Summary of Your Assets and Liabilities and Certain Statistical Information
Schedules A/B, C, D, E/F, G, H, I, and J
Declaration About an Individual Debtor's Schedules
Statement of Financial Affairs for Individuals Filing for Bankruptcy
2. Certificate of Credit Counseling.
3. Attorney Disclosure of Compensation (Appendix 2M of the Local Bankruptcy Rules).
4. Statement Regarding Payment Advices (Appendix 1B of the Local Bankruptcy Rules) with payment advices attached.
5. If the case was not opened via case upload, the mailing list of creditors must be uploaded to CM/ECF.
6. Filing fee of \$275.00.
7. Application to Employ Professional must be filed before the debtor's attorney, accountant, or other professional performs any post-petition services.
8. Chapter 12 Plan and Certificate of Service (on all creditors) are due within 90 days of the filing of the petition.

For more information, review Appendix 1A of the Local Bankruptcy Rules.