

ELECTRONIC FILING GUIDE
CHAPTER 12 NON-INDIVIDUALS - SEQUENCE OF DOCUMENTS
Revised: May 16, 2016

1. Voluntary Petition for Non-Individuals Filing for Bankruptcy
Summary of Assets and Liabilities for Non-Individuals
Schedules A/B, D, E/F, G, and H
Declaration Under Penalty of Perjury for Non-Individual Debtors
Statement of Financial Affairs for Non-Individuals Filing for Bankruptcy
2. Attorney Disclosure of Compensation (Appendix 2M of the Local Bankruptcy Rules).
3. Statement of Corporate Ownership.
4. If the case was not opened via case upload, the mailing list of creditors must be uploaded to CM/ECF.
5. Filing fee of \$275.00.
6. Application to Employ Professional must be filed before the debtor's attorney, accountant, or other professional performs any post-petition services.
7. Chapter 12 Plan and Certificate of Service (on all creditors) are due within 90 days of the filing of the petition.

For more information, review Appendix 1A of the Local Bankruptcy Rules.