

ELECTRONIC FILING GUIDE

CHAPTER 7 TRUSTEE'S MOTION TO WAIVE NOTICE OF NEED TO FILE PROOF OF CLAIM

Dated: October 23, 2013

Background.

When a Chapter 7 Trustee has very limited funds that will only go toward paying administrative expenses, the trustee should file a motion asking to waive notice of the need to file proofs of claim. The motion and resulting order will allow the Clerk's office to formally switch the case from a no-asset case to an asset case without requesting the filing of proofs of claim.

1. Documents Required.

Motion (no notice).

Certificate of Service (service on parties in interest not receiving electronic notice).

2. Filing in CM/ECF.

File the motion in CM/ECF by going to:

Bankruptcy

Trustee/US Trustee

Case Number

Trustee's Motion to Waive Notice of Need to File Proof of Claim

Pick yourself (Trustee) as the party.

Browse for the PDF image of your motion.

Final docket text:

[Trustee's Motion to Waive Notice of Need to File Proof of Claim. \(Attachments: #1 Certificate of Service\)\(Pierce, Lee Ann\) \(Entered: 10/23/2013\)](#)

3. Chambers Review and Order.

Chambers will review the motion. If granted, an order will be entered and the case will be formally switched from a no-asset case to an asset case. The trustee may then file the Final Report (TFR).