

ELECTRONIC CASE FILING HARDWARE AND SOFTWARE REQUIREMENTS

April 2014

You must have the following hardware and software installed *and working* prior to training:

- (1) A personal computer running a standard platform, such as Windows.
- (2) Internet access.
- (3) An internet browser, such as Microsoft Internet Explorer or Mozilla Firefox. (Note: The current version of CM/ECF has been tested with Internet Explorer versions 8 and 9 and Firefox as representative browsers.)
- (4) Adobe Acrobat version 6.0 or higher (the current list price for Adobe Acrobat Standard version XI is \$299.00), which converts documents from word processing or other software to portable document format (PDF), the required format for electronic filing.
- (5) Adobe Reader, which will enable you to view, print, and download documents from the Court's electronic case files, comes bundled with Adobe Acrobat.
- (6) Optionally, a scanner, to convert documents that you do not create yourself (e.g., exhibits) to PDF images that can be filed electronically.

Questions regarding these requirements may be directed to Harland Danielsen, Director of Information Technology, Harland_Danielsen@sdb.uscourts.gov or (605) 357-2420.