

Attorney Filing Guide
Conversion from Chapter 13 to Chapter 7 Required Disclosures
Revised: October 25, 2012

The General Order issued on October 15, 2012 outlines the information required to be filed by a debtor following the conversion of a Chapter 13 case to a Chapter 7. The following is a guide to electronically filing that information in CM/ECF.

1. Chapter 7 Statement of Current Monthly Income and Means-Test Calculation (Official Form 22A) (individuals only).

Due 14 days following the conversion.

File in CM/ECF by going to:

Bankruptcy

Other

Statement of Income and Means Test Calculation - Chp 7 - Form 22A

Attach: Exhibit Schedule I, Exhibit Schedule J, and Certificate of Service (parties in interest)

Note: Do not caption this document "Amended."

2. Schedule of Required Disclosures After Conversion.

Due 14 days following the conversion.

File in CM/ECF by going to:

Bankruptcy

Other

Schedule of Disclosures After Conversion

Attach: Mailing list of added creditors (if more than 5)

Attach: Certificate of Service (parties in interest plus any additional creditors included in the disclosure)

Note: A fee is not required when filing this schedule.

3. Statement of Intention (Official Form 8).

Due 30 days following the conversion.

File in CM/ECF by going to:

Bankruptcy

Other

Statement of Intention

Attach: Certificate of Service (parties in interest)