

BANKRUPTCY ^{UP}DATE

January 8, 2020

If someone else would like to receive these ^{UP}dates, please send an e-mail to Mary_Frederickson@sdb.uscourts.gov.

Captions of Pleadings

Please comply with Bankr. D.S.D. R. 9004-2 and closely follow our sample captions at Appendices 9A, 9B, and 9C of our local bankruptcy rules when preparing your in-house captions and pleadings. Include in the captions of all of your pleadings:

- the full bankruptcy case number;
- the chapter of the bankruptcy case;
- the debtor's full name;
- the debtor's full employer identification number, if any;
- the last four digits of an individual debtor's Social Security number;
- the last four digits of an individual debtor's taxpayer identification number, if any;
- the full tax identification number of any nonindividual or business debtor; and
- all alias names (aka's, fka's, dba's, and fdbs) used by the debtor within the previous eight years.

We recommend creating and saving a caption to use throughout the case. Caption templates and instructions on how to use them are available on the [Local Forms](#) page of our website.

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