

Link an Upgraded PACER Account to a NextGen CM/ECF Account

After the United States Bankruptcy Court for the District of South Dakota goes live with NextGen, you will need to link your upgraded PACER account with your existing CM/ECF account. See below for instructions on how to create the link. Until you link your upgraded PACER account with your NextGen CM/ECF account, you will not be able to electronically file with the Court.

The Court will notify you once we are live with NextGen, so you can then link your upgraded PACER account with your existing CM/ECF account.

- On the PACER website, upgrade your PACER account if you have an individual PACER account and have not upgraded **or** create an individual PACER account if you do not have one.

Step 1 Go to the Court's website at www.sdb.uscourts.gov and select the E-Filing (CM/ECF) link.

Step 2 Click on the District of South Dakota - Document Filing System link.

District of South Dakota - Document Filing System

Step 3 This will redirect you to the PACER login screen.

Enter your new/upgraded PACER username and password.

PACER LOGIN

Your browser must be set to accept cookies in order to log in to this site. If your browser is set to accept cookies and you are experiencing problems with the login, delete the stored cookie file in your PC. Close and reopen your browser before trying again.

Login

Username *

*

Password *

*

Client Code

*

Login

Clear

Cancel

[Need an Account?](#) | [Forgot Your Password?](#) | [Forgot User Name?](#)

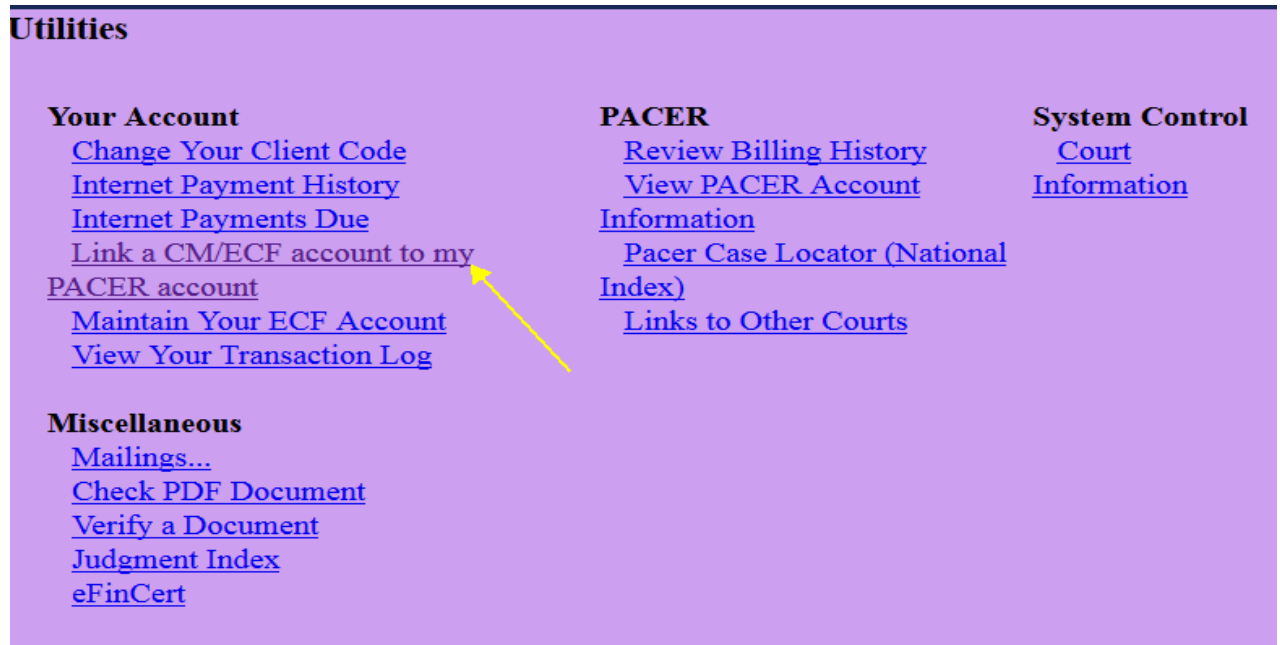
NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

Link an Upgraded PACER Account to a NextGen CM/ECF Account

Step 4 Select **Utilities** on the menu bar.



Step 5 Select **Link a CM/ECF account to my PACER account**.



Step 6 Enter your CM/ECF login and password. This is the Court-issued login and password you have been using to file documents. If you do not know the information, you must contact the Clerk's office. Click Submit.

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).

CM/ECF login:

CM/ECF password:

[Forgot login/password](#)
[More about Upgraded PACER account](#)

Link an Upgraded PACER Account to a NextGen CM/ECF Account

- Step 7** Make sure the CM/ECF account holder and the PACER account holder are the same individual. Click Submit.

Link a CM/ECF account to my PACER account

Do you want to link these accounts?

CM/ECF **Test Attorney**

PACER **Test Attorney**

After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this court.

Submit

Clear

- Step 8** Your NextGen CM/ECF account is now linked to your PACER account and you will now use your PACER account to file documents in our CM/ECF system.
- Step 9** Click on any links on your CM/ECF menu bar and your screen will be updated.